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Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

NAME: _____

TELEPHONE: _____

ADDRESS: _____

MOBILE: _____

_____ P/CODE _____

EMAIL: _____

TICKET NO: _____

OFFENCE TYPE: _____

VEHICLE REG No: _____

LOCATION: _____

REPORT DATE: _____

VEHICLE TYPE/COLOUR: _____

ENQUIRY:

SIGNATURE: _____



STATUTORY DECLARATION

I, _____ (Name)
of _____ (Address)

do solemnly and sincerely declare that:

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of "The Oaths Act, 1936".

SIGNED: _____ (must be signed in the presence of witness)

Declared and subscribed at _____ in the State of South Australia this
_____ day of _____ 20 ____ Before me:

WITNESS _____ (Justice of the Peace, or
Proclaimed Police Officer)

HOW TO COMPLETE A STATUTORY DECLARATION

If you believe you have a defence to the offence alleged in the expiation notice, reminder or summons, you must complete a Statutory Declaration notice and forward it to the Manager of Regulatory Services by post to **Manager Regulatory Services, PO Box 19, Brighton, 5048**, by fax **8298 4561**, email submissions to mail@holdfast.sa.gov.au

You must provide the following information:

- your full name and address; and
- expiation notice number; and
- motor vehicle registration number; and
- information about the defence you have to the allegation; or
- the full name and address of the person or company you wish to nominate or the reasons why the driver's identity is not known and what inquiries you have made to ascertain the driver's identity; or
- The full name and address of the person or company to whom you sold the vehicle

The Statutory Declaration must be witnessed by a Justice of the Peace or a Proclaimed Police Officer

The Statutory Declaration must be received by the Manager of Regulatory Services **before the due date for payment specified on the expiation notice or expiation reminder notice**, or, if the document is a Summons, **within 21 days after the date of the summons**. Depending on the information you have provided, the Manager of Regulatory Services may withdraw the summons or notice

NOTE: It is an offence to make a Statutory Declaration that you know to be untrue in a material particular. Maximum penalty is 4 years imprisonment (Oaths Act, 1936)