

Mobile Food Vendor FAQs

What is Mobile Food Vending?

A Mobile Food Vending business is a business involving the sale of food or beverages from a vehicle.

What types of Mobile Food Vendor (MFV) Permits are available?

The City of Holdfast Bay offer 2 types of permits:

- *Annual Mobile Food Vendor Event Permit*
For Mobile Food Vendors wishing to trade at an event either hosted by the Council or hosted by a private event organiser.
- *City Mobile Food Vendor Permit*
For Mobile Food Vendors wishing to occupy one zone for a period of time. See the map on the Mobile Food Vendor application form for specific areas.

Who can apply for a MFV Permit?

- Mobile food vendors who have notified in their garaged Council area
- Fixed food business operators wanting to explore new opportunities

Do I need a permit to trade at an event?

Yes. All Mobile Food Vendors require an Event Food Permit to trade at events in the City of Holdfast Bay.

Am I guaranteed a spot at an event?

No. Obtaining an Event Food Permit does not guarantee you the ability to trade at events. The allocation of MFVs to events is at the Organiser's discretion.

When can you apply for a MFV permit?

Applications can be made at any time throughout the year. Please note the following:

- Annual Event Food Permits will be charged for the full fee no matter when they apply. The Event Food Permit will be valid until the end of the financial year in which it was applied for.
- City Food Permits will be charged per month starting at the beginning of the month with no pro-rata.

How do I apply?

You can apply through our website, a link to the application form is below. Please ensure you complete the form in its entirety and attach all required information. If an application is not complete it will not be processed.

<https://cdn.holdfast.sa.gov.au/general-downloads/Services/Food-Permit-Application.pdf>

How much do the Permits cost?

- Annual Event Mobile Food Vendor Permit is \$214 (for trading at events only)
- City Mobile Food Vendor Permit is \$200/month or \$2000/year (for trading at events and at designated areas in the City of Holdfast Bay).

How long does the approval process take?

If all required information is submitted the application will be processed within 3 business days.

Why can't I get the City Food Permit location I want?

Once an MFV occupies a location, if Council receives another application for this same zone, Council will give the initial applicant the opportunity to extend their permit time. If they do not wish to extend this time then the second applicant will receive the permit, providing they are eligible.

What if I want to trade at a location that is not on the map?

These locations have been approved by Council and are not subject to change. Council will review the Policy, including the locations, periodically.

When can MFVs trade?

City Food Permit holders can trade from sunrise to sunset during the months allocated on their permit. Event Food Permit holders will need to contact the event organiser for these details.

Does Council reserve parking spaces?

City Food Permit holders must only trade from the designated car park locations as per the maps at the end of the application form <https://cdn.holdfast.sa.gov.au/general-downloads/Services/Food-Permit-Application.pdf>. Car parking spaces will not be reserved.

Will power be supplied?

Power may be supplied at certain events, you will need to contact the event organiser for more information. Power is not supplied at City permit locations. If power is required then the MFV must use a generator.

Can I have seating or signs?

Chairs, tables and signs are not permitted with a City Food Permit. For events contact the event organiser.

Can I trade on Private Land?

Mobile Food Vendors wanting to trade on Private Land do not require a permit from Council. They are required to have notified with the Council they are garaged in and to have obtained permission from the land owner.

I am an Ice Cream Vendor, do I need a permit?

Yes. Ice-cream Vendors require a City Food Permit. However, they are not required to park in a specific area. They must remain mobile and only stop for a short period of time to serve customers.

Once-off Charity Food stalls/BBQs

If an MFV is trading at a once-off charity or not-for-profit event they do not require a permit, although they should contact Council to discuss food safety.

