

PARKING FINE REVIEW FORM

PLEASE COMPLETE ALL SECTIONS BELOW:

Expiation Number:		Vehicle registration:	
Date of Birth:		Drivers Licence Number:	
Title:	Given Name:	Surname:	
Postal Address:			
Email:		Contact Number:	
Are you the registered owner of the above vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No			

The Expiation of Offences Act 1996 include provisions that allow an expiation notice to be withdrawn if certain circumstances exist, or if the offence could be considered trifling as defined by the Act.

PLEASE SELECT **YES** OR **NO** TO THE QUESTIONS BELOW BEFORE COMPLETING A STATEMENT TO SUPPORT YOUR APPEAL.

Were you directed to park or stop in the location by an Officer of the South Australian Police? <i>If yes, please provide a signed statement on an approved letter head from SAPOL or an Authorised Officer.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was there a medical emergency which resulted in the vehicle being parked or stopped in the location? <i>If yes, please provide a medical certificate.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was your vehicle parked in an illegal manner as a result of a mechanical failure or accident preventing you from moving to a legal park? <i>If yes, please provide an invoice for repair or breakdown report from a mechanic, RAA etc.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Were signs or road markings relevant to this offence totally obscured or not erected in accordance with Australian Standards or Australian Road Rules? <i>If yes, please provide a statement or photographic evidence of the non-conforming sign or marking.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did you purchase a ticket or have a valid permit for the location & time of the offence? <i>If yes, please provide a copy of the permit or ticket purchased.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was the offence trifling or were there compelling humanitarian or safety reasons whereby you could not, in all circumstances, reasonably have averted committing the offence? <i>If yes, please provide a statement outlining these reasons.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Had you sold the vehicle or was someone else driving the vehicle at the time of the offence? <i>If yes, please provide a Statutory Declaration nominating a driver with their full name and address.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you are experiencing financial hardship you may apply to the Fines Enforcement & Recovery Unit to set up a payment arrangement at www.fines.sa.gov.au or call 1800 659 538.

If you answer **YES** to any of the questions above, you must:

- Provide a written statement and include documented evidence to support your statement, as above.
- Alternatively, this evidence can be submitted in the form of a Statutory Declaration sworn and witnessed before a Justice of the Peace or Proclaimed Police Officer (see the other side of this form).

Returning documents to Council, please include the expiation notice number and vehicle registration

For your convenience, Council offers a number of ways for you to return documents that support your claim:

- Scan and email to mail@holdfast.sa.gov.au
- Post to City of Holdfast Bay, PO Box 19, Brighton SA 5048; or
- Hand deliver to the Council Civic Centre at 24 Jetty Road, Brighton.

STATUTORY DECLARATION

I, _____ (Name)

of _____ (Address)

do solemnly and sincerely declare that:

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of "The Oaths Act, 1936".

Signed _____ (must be signed in the presence of witness)

Declared and subscribed at _____ in the State of South Australia this

_____ day of _____ 20 _____ Before me:

WITNESS _____ (Justice of the Peace, or
Proclaimed Police Officer)

HOW TO COMPLETE A STATUTORY DECLARATION

If you believe you have a defense to the offence alleged in the expiation notice, reminder or summons, you must complete a Statutory Declaration notice and forward it to the **Manager of Regulatory Services by post to Manager Regulatory Services**, PO Box 19, Brighton, 5048, by fax **8298 4561**, email submissions to mail@holdfast.sa.gov.au

You must provide the following information:

- your full name and address; and
- expiation notice number; and
- motor vehicle registration number; and
- information about the defense you have to the allegation; or
- the full name and address of the person or company you wish to nominate or the reasons why the driver's identity is not known and what inquiries you have made to ascertain the driver's identity; or
- The full name and address of the person or company to whom you sold the vehicle

The Statutory Declaration must be witnessed by a Justice of the Peace or a Proclaimed Police Officer. The Statutory Declaration must be received by the Manager of Regulatory Services **before the due date for payment specified on the expiation notice** or expiation reminder notice, or, if the document is a Summons, **within 21 days after the date of the summons**. Depending on the information you have provided, the Manager of Regulatory Services may withdraw the summons or notice.

NOTE: It is an offence to make a Statutory Declaration that you know to be untrue in a material particular. Maximum penalty is 4 years imprisonment (Oaths Act, 1936)

