

## 1 Preamble

### 1.1 Background

- 1.1.1. All of the reserves and beach foreshore areas within the City of Holdfast Bay are available for free public use. However, only a selection of reserves and some foreshore stretches are available for hire on an exclusive use basis. This usually occurs in conjunction with significant public events.
- 1.1.2. The two reserves hired most frequently are Colley and Wigley Reserves at Glenelg. The beach and foreshore areas hired most frequently are the areas immediately surrounding both Glenelg and Brighton jetties. The Patawalonga Lake and its surrounding lawns are also hired to stage events.
- 1.1.3. Numerous rules and guidelines apply to the hire of these areas
- 1.1.4. Foreshore and Reserve usage requests generally fall into two categories:
  - A. A significant public and/or sporting event, and
  - B. Smaller, personal 'special occasions' such as weddings, anniversaries and re-unions etc., as well as informal sporting/recreational training sessions.

### 1.2 Purpose

- 1.2.1. This policy clarifies requests for both public use and exclusive hire of foreshore and reserve areas within the City of Holdfast Bay.

### 1.3 Scope

- 1.3.1. This policy applies to all reserves and beaches within the City of Holdfast Bay.

### 1.4 Definitions

There are no definitions associated with this policy.

## 2 Policy Statement

- 2.1.1. Foreshore and reserve areas are not hired for special occasions. These areas are available for use on such occasions, but on an ad hoc, 'common sense' share basis with other casual users on the day.
- 2.1.2. Fees or charges for foreshore and reserve hire are set annually by Council. Significant additional work to support an event with Council material or labour is costed and added to the hire fee. An application to hire a foreshore or reserve area must be made in writing at least four weeks before the event.
- 2.1.3. Associated with the hire of any reserve, beach or foreshore area, the rights and interests of the City of Holdfast Bay Council must be insured by the venue Hirer for a minimum of \$10 million, the figure currently stipulated by the Local Government Association Mutual Liability Scheme.
- 2.1.4. A copy of current insurance policy must accompany applications in writing.
- 2.1.5. All conditions of use as per City of Holdfast Bay documentation must be followed.
- 2.1.6. The hirer of any public reserve or foreshore area is responsible for the control of noise. All reasonable measures must be taken to ensure minimal disturbance of residents. Organisers must be aware of the environment Protection Act provisions applicable to noise (i.e maximum decibel limit permitted from amplification) and comply.

Council regulations are outlined in the Event Hire – Conditions of Use.

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- 2.1.7 A detailed risk assessment plan in compliance with Australian and New Zealand Standards and must be provided as an attachment to this application. The plan must demonstrate that all potential risks have been considered.

### **2.2 Legislation**

- 2.2.1. Local Government Act 1999

### **2.3 Other References**

- 2.3.1. There are no other references associated with this policy.

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