

**Minutes of the special meeting of the Audit Committee of the City of Holdfast Bay held in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 29 June 2016 at 6:00pm.**

**PRESENT**

**Members**

Chairman – Councillor J Smedley  
Councillor R Snewin  
Ms V Brown  
Mr S Spadevecchia

**Staff**

Chief Executive Officer – Mr J Lynch  
General Manager Business Services – Mr I Walker  
Manager Finance – Mr J Newton  
Manager Finance & Administration Alwyndor Aged Care – Ms P Warburton

**1. OPENING**

The Chairman declared the meeting open at 6.00 pm.

**2. APOLOGIES**

2.1 Apologies Received - Mr J Wood

2.2 Absent - Nil

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. REPORTS BY OFFICERS**

4.1 **Internal Audit Services** (Report No: 158/16)

**Motion**

- 1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer, General Managers and administrative staff in attendance in order to consider in confidence this item.**

2. **That the Chief Executive Officer is satisfied that it is necessary that the public be excluded to enable the Council to discuss and to consider the matter at the meeting on the following grounds:**
  - k. **tenders for the supply of goods, the provision of services or the carrying out of works.**

Moved Councillor Snewin, Seconded Ms Brown

**Carried**

#### **Order to Retain Documents in Confidence**

##### **Motion**

1. **That an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the documents relating to Report No: 158/16 including:**
  - **Minutes**
  - **Report**
  - **Attachment**

**relating to discussion of the subject matter of that document, having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds of information contained in 90(3)(k).**
2. **This resolution will be reviewed within 12 months by the Council and that the Chief Executive Officer be authorised to release the minutes, report and attachments from confidence once an appointment has been made.**

Moved Mr Spadavecchia, Seconded Councillor Snewin

**Carried**

#### **5. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING**

##### **5.1 Glenelg Football Club**

##### **Motion**

1. **That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer, General Managers and administrative staff in attendance in order to consider in confidence this item.**
2. **That the Chief Executive Officer is satisfied that it is necessary that the public be excluded to enable the Council to discuss and to consider the matter at the meeting on the following grounds:**

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which –**
- (i) **could reasonably be expected to prejudice the commercial position of the person who supplied the information; and**
  - (ii) **would, on balance, be contrary to the public interest and the detriment to a third party in the matter of *Glenelg Football Club* outweighs the public interest at this time.**

Moved Councillor Snewin, Seconded Ms Brown

**Carried**

#### **Order to Retain Documents in Confidence**

##### **Motion**

1. **That an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the minutes relating to the discussion on the Glenelg Football Club, having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds of information contained in 90(3)(d).**
2. **This resolution will be reviewed within 12 months by the Council.**

Moved Councillor Snewin, Seconded Ms Brown

**Carried**

#### **6. DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of the Audit Committee will be held on Wednesday 24 August 2016 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

#### **14. CLOSURE**

The Meeting closed at 7.42 pm.

**CONFIRMED      Wednesday 24 August 2016**