

CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Management Committee of the City of Holdfast Bay held in the Glenelg Library Meeting Room, Colley Terrace, Glenelg on Wednesday 1st October at 6.00 pm.

PRESENT

Elected Members

Mayor K Rollond
Councillor B Patton

Community Representatives

The Changing Canvas – Mrs G Higgins
Telstra – Ms E Leenaerts
Pure – Mr M Deare
Caruso's - Mr R Caruso
Don Maios Investments – Mr C Maios

Staff

Manager, Jetty Road Development – Ms L Johnson

1. OPENING

The Deputy Chairman declared the meeting open at 6.05 pm.

2. APOLOGIES

2.1 For Absence - Mr M Faulkner
Ms G Higgins
Ms V Corbell

2.2 Leave of Absence - Mr B martin

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Jetty Road Mainstreet Management Committee held on 6 August 2014 be taken as read and confirmed.

Moved by Ms E Leenaerts, Seconded by Mr R Caruso

Carried

5. REPORTS/ITEMS OF BUSINESS

5.1 Budget Update (Attachment 1)

Motion

That the report be received and noted

Moved Ms E Leenaerts, Seconded Mr M Deare

Carried

5.2 Winter Wonderland Debrief (Report No: 313/14)

Motion

That the report be received and noted

Moved Mr R Caruso, Seconded Mr C Maios

Carried

5.3 Tour Down Under (verbal update)

Manager, Jetty Road Development advised that plans are well in hand. We have received a lot of interest from traders to be involved. A map showing the location of various activities will be distributed separately.

5.4 Easter End Tree Lights (verbal update)

Manager, Jetty Road Development advised that we have been investigating installing lights in the trees at the Eastern end of Jetty Road. Now that the undergrounding of power has been completed, it is possible to tap into the power supplies to light the trees. We are in negotiation with DPTI for permission to install infrastructure on the tram poles and quotes are being sought from the original provider. Further information will be brought to the next meeting.

5.5 Outdoor Dining Fees (verbal update)

At it's meeting on 23 September 2014, Council passed a resolution to reduce the dining fees on the Northern side of Moseley Square by 25% during the Autumn and Winter period. The affected traders have been advised.

Committee requested that this be added as an agenda item to the February 2015 meeting with a view to discussing outdoor dining across the entire precinct.

5.6 Traders Awards Debrief (Report 314/14)

Motion

That the report be received and noted

Moved Ms E Leenaerts, Seconded Mr R Caruso

Carried

5.7 Administrative Assistance (verbal update)

Previously, JRMMC paid for 0.6 FTE administrative assistant to help the Mainstreet Coordinator. In August 2012, the position of Mainstreet Coordinator was changed to Manager, Jetty Road Development and the salary was increased accordingly to reflect the new role. The salary budget line was not increased to reflect this change. This has meant that reduced administrative assistance has been available.

Savings from salary costs this year will cover employment of a Level 4.4 administrative assistant at 0.4 FTE from January 2015, however, additional funds will need to be allocated to cover this cost from July 2015.

Motion

That JRMMC, as part of the 2015-16 budgeting process, approve employing a higher level administrative assistant (Level 4.4) at 0.4 FTE. This will cost an additional \$12,000 in salary costs.

Moved Ms E Leenaerts, Seconded Mr C Maios

5.8 Term of Current Committee/Call for Nominations

Manager, Jetty Road Development advised that at the first meeting of the new Council, they will vote on whether or not JRMMC continues. After this point and assuming the Committee continues, a call for nominations will be sent out in early December to traders and landlords. All existing Committee members will be required to re-nominate.

6. URGENT BUSINESS – Subject to the leave of the meeting

7. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Management Committee will be held on Wednesday 3 December 2014 in the Glenelg Library Meeting Room, Colley Terrace, Glenelg.

13. CLOSURE

The meeting closed at 6.50 pm.

CONFIRMED

CHAIRMAN