

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on 8 June 2021 at 7:00pm.

MEMBERS PRESENT

Mayor A Wilson
Councillor R Abley
Councillor A Bradshaw
Councillor M Bouchee
Councillor P Chabrel
Councillor R Clancy
Councillor J Fleming
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor R Patton
Councillor J Smedley
Councillor R Snewin

STAFF IN ATTENDANCE

Chief Executive Officer – R Bria
A/General Manager City Assets and Delivery – M de Heus
General Manager Community and Business – M Lock
General Manager Strategy and Corporate – P Jackson
General Manager Alwyndor – B Davidson-Park

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay acknowledged all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received – Nil

5.2 Absent - Nil

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C080621/2305

That the minutes of the Ordinary Meeting of Council held on 25 May 2021 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Patton

Carried Unanimously

9. PUBLIC PRESENTATIONS

9.1 **Petitions** - Nil

9.2 **Presentation** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.1.1 Seacliff Access Ramp

Councillor Lindop asked a question in relation to kerbing causing issues for bike access and if the sign audit had been completed.

A/General Manager Assets and Delivery provided a response.

10.1.2 COVID Vaccinations at Alwyndor

Councillor Patton asked a question in relation to the COVID vaccination program at Alwyndor and how COVID vaccinations are progressing in aged care across the state.

General Manager, Alwyndor provided a response.

10.1.3 Flu Vaccinations at Alwyndor

Councillor Clancy asked a question in relation to the percentage of staff at Alwyndor that have had the flu vaccination.

General Manager, Alwyndor provided a response.

10.1.4 COVID Vaccinations at Alwyndor

Councillor Smedley asked a question in relation to the percentage of staff that have been COVID vaccinated at Alwyndor.

General Manager, Alwyndor provided a response.

10.1.5 Vaccinations for Agency Staff at Alwyndor

Councillor Bouchee asked a question in relation to number of agency staff who have had the flu and COVID vaccinations.

General Manager, Alwyndor provided a response.

10.1.6 Staff Working at Multiple Aged Care Facilities

Councillor Bradshaw asked a question in relation to the number of staff at Alwyndor working at more than one aged care facility.

General Manager, Alwyndor provided a response.

10.1.7 King George Avenue Blocks of Land

Councillor Bradshaw asked for an update on the sale of the two blocks of land and current valuations.

General Manager, Strategy and Corporate provided a response.

10.2 On Notice**10.2.1 City of Holdfast Bay Staffing – Councillor Clancy (Report No: 192/21)**

Councillor Clancy asked the following question:

How many staff have left Holdfast Bay Council from 1 May 2020 to 30 April 2021 and how many staff left from 1 May 2019 to 30 April 2020. Numbers for Alwyndor not to be included. Summary of exit statements to be provided for each year. How many did not do exit statements for each year.

Background

Other councils provide such information to their councillors and it is important that councillors are aware of employment trends for our council.

ANSWER – GENERAL MANAGER, STRATEGY AND CORPORATE

Administration maintains and reviews statistics on staff turnover, including the overall reason staff leave the organisation. The two categories that are recorded are voluntary and involuntary. Voluntary reasons for a staff member to leave the organisation include career change including moving to another council, retirement, ill health, returning to study or other personal reasons. Involuntary reasons for a staff member to leave include end of a fixed term contract, termination, redundancy or a negotiated exit. Exit interviews are offered to all exiting employees but as it is not mandatory the statistics of who participates is not recorded. In some cases, staff choose to give verbal debriefs.

The following table shows the comparative numbers between 1 May 2020 to 30 April 2021 and 1 May 2019 to 30 April 2020:

Period	Total Exits	Voluntary	Involuntary
1 May 2020 – 20 April 2021	39	23	16
1 May 2019 to 30 April 2020	35	20	15

The following table shows the number of exits from the organisation over the past five financial years, with 2020/21 numbers to end of April 2021.

Financial Year	Total Exits	Voluntary	Involuntary
2016/17	18	13	5
2017/18	22	22	-
2018/19	46	33	13
2019/20	30	16	14
2020/21	29	20	9

10.2.2 Beach Erosion – Glenelg North Beach Cygnet Court Breakwater to Margaret Street – Councillor Smedley (Report No: 193/21)

Councillor Smedley asked the following question:

Could Administration please advise:

- 1. What is the City of Holdfast Bay's strategy for remediation of the abovementioned section of Glenelg North Beach?**

2. **As a member of the Coast Protection Board – what representations have Council made to DEWNR for urgent action to be taken?**
3. **Are we aware if Department of Environment, Water and Natural Resources (DEWNR) has a solution to the problem?**
4. **Is the seawall in the region at risk without the benefit of a sand buffer, given the almost daily attack of waves at high tide and during storms?**
5. **At the time establishment of the Holdfast Shores Marina development was approved, was the problem recognised? Were development conditions imposed to address it, and were those conditions met?**
6. **Confirm or otherwise the existence of any infrastructure, installed at the time of construction of Holdfast Shores Marina, for the transfer of sand from Glenelg Beach, south of the breakwater, to Glenelg North Beach in the vicinity of Cygnet Court?**

Background

Since establishment of Holdfast Shores in the late 1990s early 2000s infrastructure created to protect the boating channel has effectively robbed Glenelg North from the benefits of the littoral drift of sand South to North. Rock groynes/breakwaters, together with permanent sand dredging operations have resulted in a sand “shadow” being created that leaves what was until the late 1990’s a broad and sandy beach, now a barren and rocky shoreline, where high tides regularly break against the rocks and shower the coast path and any unfortunate vehicles in sea spray and water.

Annual token sand carting in October/November, by DEWNR along the beach from Adelaide Shores, does little to address the issue. Erosion is so severe south of Margaret Street, that their loaders and trucks have difficulty reaching beyond there to dump their loads. In any event, the quantities of sand shifted are modest, and at best, result in a relatively sandy beach to look good for the commencement of summer, alas by Christmas and early January the sand is on its eternal drift north again.

It concerns me that, while DEWNR today is almost solely focussed on reducing/preventing further erosion of the West Beach dunes and saving the West Beach Surf Lifesaving Club from falling into the sea (for now), Glenelg North appears to be neglected and forgotten. I believe that needs to change.

ANSWER – A/GENERAL MANAGER ASSETS AND DELIVERY

Administration have been working closely with the Coast and Marine Branch of the Department of Environment and Water for a number of years in regard to the sand replenishment program for the City of Holdfast Bay Beaches. The major projects include the annual sand pumping program with collection at Glenelg and discharge to the southern beaches as well as annual sand carting from West Beach to Glenelg North.

Council has also a coastal adaptation plan underway and preliminary findings from stage 1 will be presented to Council workshop within the next month. This study has included an assessment on the sand replacement program and sea walls. In addition, the Coast Protection Board has provided grant funding to investigate seawall remediation options, including at Glenelg North.

Administration will write to the Coast Protection Board to request a formal response to the questions raised and will provide a response once a reply from the Board has been received.

11. MEMBER’S ACTIVITY REPORTS - Nil**12. MOTIONS ON NOTICE - Nil****13. ADJOURNED MATTER - Nil****14. REPORTS OF MANAGEMENT COMMITTEES, AND SUBSIDIARIES****14.1 Minutes – Audit Committee Meeting – 2 June 2021 (Report No: 195/21)**

The public minutes of the meeting of the Audit Committee held on 2 June 2021 were presented to Council for information and endorsement.

Motion**C080621/2306****1. That Council notes the public minutes of the Audit Committee of 2 June 2021 namely:****(a) That the Audit Committee advises Council it has received and considered a Standing Items Report addressing:**

- **Monthly Financial Statements**
- **Risk Management and Internal Control**
- **Audit – External/Internal**
- **Public Interest Disclosures – previously Whistle Blowing**
- **Economy and Efficiency Audits**
- **Audit Committee Meeting Schedule and Membership**

- (b) That the Audit Committee supports the draft Rating and Asset Accounting Policies for subsequent policy adoption by Council.
- (c) That the Audit Committee endorses the Risk Matrix, Consequence Scale and Descriptions table to be updated in the Risk Management framework.
- (d) That the Audit Committee recommends Council endorse the Customer Feedback and Complaints Policy as amended for approval.
- (e) That the Audit Committee note that the draft 2021-22 Annual Business Plan and Budget satisfies Council's financial sustainability and performance measures and support its presentation to Council for adoption

Moved Councillor Smedley, Seconded Councillor Snewin **Carried Unanimously**

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 188/21)

The following items were presented for the information of Members.

Motion

C080621/2307

That the following items be noted and items of interest discussed:

1. **Moseley Street Glenelg – Tree Assessment and Replanting**
2. **2020-21 State Government Open Space for People Grant**

Moved Councillor Lindop, Seconded Councillor Lonie **Carried Unanimously**

15.2 **Heritage Contributory Items – Transition Development Plan Amendment** (Report No: 190/21)

The Local Heritage Development Plan Amendment was released for public consultation on 18 March 2021 for a period of eight (8) weeks and closed on 17 May 2021. From the consultation process two (2) representations were received opposing the listing of their property, but none were wanting to be heard by Council's Heritage Committee.

This report summarised the consultation process and provided a recommendation on which properties should be included in the Development Plan Amendment forwarded to the Minister for determination.

Motion**C080621/2308**

That Council endorse the attached Development Plan Amendment with the inclusion of twenty-seven (27) places for recommendation to the Minister for Planning and that these be formally assigned Local Heritage Place status.

Moved Councillor Miller, Seconded Councillor Lonie

Carried Unanimously**15.3 Implementation of Smoke Free Areas at Community Facilities (Report No: 172/21)**

Following endorsement of the updated Smoke Free Policy and subsequent Council Resolution (C280720/1977) on 28 July 2021, Administration commenced consultation with Council owned sporting and community facilities to develop smoke free areas.

Administration completed site assessments and consultation with sporting clubs and community centres, to delineate smoke free areas with a 10 metre exclusion zone from recreation areas, viewing/seating areas, entrances or walkways. Assessment findings highlighted inadequate clearances and available space at each respective Council owned facility and Community Centre to effectively apply to 10 metre exclusion zones. Additionally, exclusion zones were typically enforced by club volunteers.

Due to these constraints, this Report recommended Administration work with clubs to encourage the development of smoke free policy and Good Sports accreditation, Australia's largest community health sports program, to support safe and welcoming clubs and facilities throughout the City of Holdfast Bay.

Motion**C080621/2309**

That Council endorse Administration continue working with sporting clubs and accreditation programs to encourage and promote safe and welcoming clubs and facilities which includes establishing smoke free plans and policies.

Moved Councillor Lonie, Seconded Councillor Clancy

Carried Unanimously**15.4 Representation Review Report (Report No: 191/21)**

On 9 February 2021, Council endorsed the release of the Representation Review Options Paper for public consultation (Council Resolution No. C090221/2218).

On 25 May 2021, a Representation Review Submissions Report and a Council in principle decision resolved the content for the development of the Representation Review Report presented at this meeting (Council Resolution No. C250521/2297).

The Representation Review Report is required to be prepared in accordance with Section 12(8a) of the *Local Government Act 1999*. This report recommended Council endorse the Representation Review Report and release for public consultation.

Motion**C080621/2310**

That Council endorses the Representation Review Report be released for public consultation which proposes:

- **the principal member of Council continues to be a Mayor elected by the community;**
- **area councillors are not introduced in addition to ward councillors;**
- **the future elected body of Council comprise the Mayor and twelve (12) ward councillors;**
- **the Council area continue to be divided into four (4) wards, as per the current ward structure, with each of the wards being represented by three (3) councillors; and**
- **the wards continue to be named Glenelg, Somerton, Brighton and Seacliff.**

Moved Councillor Lindop, Seconded Councillor Smedley

Carried**Division Called**

A division was called and the previous decision was set aside.

Those voting for: Councillors Bouchee, Miller, Smedley, Patton, Chabrel, Abley, Fleming, Snewin, Lindop and Lonie (10)

Those voting against: Councillors Clancy and Bradshaw (2)

Her Worship the Mayor declared the motion

Carried

15.5 Draft 2021-22 Annual Business Plan Consultation Outcomes (Report No: 196/21)

Council received 10 submissions in response to its Draft 2021-22 Annual Business Plan community consultation. A broad range of topics were raised through the consultation including but not limited to the Kingston Park Kiosk, rates increase, tourism marketing, Brighton Holiday Park, Quality of Life results and support for a range of Environment initiatives.

Motion**C080621/2311**

That Council note the submissions received during the Draft 2021-22 Annual Business Plan engagement and the answers that will be provided.

Moved Councillor Lindop, Seconded Councillor Lonie

Carried Unanimously

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING

Councillor Abley sought leave of the meeting to raise an item of Urgent Business.
Leave of the meeting was granted.

17.1 **Glenelg Women's Football Team**

Motion

C080621/2312

That Council acknowledge Glenelg Women's Football Teams' first Statewide Super Women's League Premiership and agreed to present the team with keys to the City.

Moved Councillor Abley, Seconded Councillor Bouchee **Carried Unanimously**

18. ITEMS IN CONFIDENCE

Councillor Patton left the meeting at 7.36pm.

18.1 **Kauri Community and Sporting Complex – Management Review and New EOI Tender (Report No: 166/21)**

Motion – Exclusion of the Public –Section 90(3)(b & d) Order **C080621/2313**

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 166/21 Kauri Community and Sporting Complex – Management Review and New EOI Tender in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: Report No: 166/21 Kauri Community and Sporting Complex – Management Review and New EOI Tender on the following grounds:**
 - b. **pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would prejudice the commercial position of the Council.**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the

continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lindop, Seconded Councillor Lonie **Carried Unanimously**

Councillor Patton re-joined the meeting at 7.39pm.

RETAIN IN CONFIDENCE - Section 91(7) Order

C080621/2314

Having considered Agenda Item 18.1 Kauri Community and Sporting Complex - Management Review and New EOI Tender (Report No: 166/21) in confidence under Section 90(2), 90(3)(b) and 90(3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of 24 months with the Chief Executive Officer authorised to release the documents following conclusion of the Management Agreement with Belgravia or the expiry of the 24 month confidentiality period.

Moved Councillor Lonie, Seconded Councillor Lindop **Carried Unanimously**

- 18.2 **Unsolicited Proposal – Proposed Activation (Report No: 197/21)**

Motion – Exclusion of the Public –Section 90(3)(k) Order

C080621/2315

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 197/21 Unsolicited Proposal – Proposed Activation in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 197/21 Unsolicited Proposal – Proposed Activation on the following grounds:**
 - k. **pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item are tenders for the provision of café services.**
3. **The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lonie, Seconded Councillor Lindop **Carried Unanimously**

Leave of the Meeting

Councillor Lindop sought leave of the meeting for Councillor Snewin to address the Chamber for a second time.

Leave of the Meeting was granted.

RETAIN IN CONFIDENCE - Section 91(7) Order**C080621/2316**

That having considered Agenda Item 18.2 Unsolicited Proposal – Proposed Activation in confidence under Section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for 24 months, and that this order be reviewed every 12 months.

Moved Councillor Abley, Seconded Councillor Clancy

Carried Unanimously

CLOSURE

The Meeting closed at 8.13pm.

CONFIRMED**22 JUNE 2021**

MAYOR