

**Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on Tuesday 27 April 2021 at 7:00pm.**

**MEMBERS PRESENT**

Mayor A Wilson  
Councillor R Abley  
Councillor M Bouchee  
Councillor A Bradshaw  
Councillor P Chabrel  
Councillor J Fleming  
Councillor C Lindop  
Councillor S Lonie  
Councillor W Miller  
Councillor R Patton

**STAFF IN ATTENDANCE**

Chief Executive Officer – R Bria  
A/General Manager City Assets and Services – M de Heus  
General Manager Community Services – M Lock  
General Manager Strategy and Business Services – P Jackson  
General Manager Alwyndor – B Davidson-Park

**1. OPENING**

Her Worship the Mayor declared the meeting open at 7.00pm.

**2. KAURNA ACKNOWLEDGEMENT**

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

**3. SERVICE TO COUNTRY ACKNOWLEDGEMENT**

The City of Holdfast Bay acknowledged all personnel who have served in the Australian forces and services, including volunteers, for our country.

**4. PRAYER**

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

**5. APOLOGIES**

5.1 Apologies Received – Councillor Clancy, Councillor Smedley and Councillor Snewin

5.2 Absent - Nil

**6. ITEMS PRESENTED TO COUNCIL - Nil****7. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**8. CONFIRMATION OF MINUTES****Motion****C270421/2271**

**That the minutes of the Ordinary Meeting of Council held on 13 April 2021 be taken as read and confirmed.**

Moved Councillor Lonie, Seconded Councillor Patton

**Carried Unanimously****9. PUBLIC PRESENTATIONS**

9.1 **Petitions** - Nil

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

**10. QUESTIONS BY MEMBERS**

10.1 **Without Notice** - Nil

10.2 **On Notice** - Nil

**11. MEMBER'S ACTIVITY REPORTS - Nil****12. MOTIONS ON NOTICE - Nil****13. ADJOURNED MATTER - Nil****14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES**

14.1 **Information Report – Sothern Region Waste resource Authority Board Meeting – 8 April 2021** (Report No: 128/21)

The information reports of the Southern Region Waste Resource Authority (SRWRA) Board meeting held on 8 April 2021 were attached and provided for information.

**Motion****C270421/2272****That:**

1. the Information Reports of the Southern Region Waste Resource Authority Board meeting held on 8 April 2021 be noted; and

**RETAIN IN CONFIDENCE – Section 91(7) Order**

2. having considered Attachment 2 to Report No: 128/21 Information Report – Southern Region Waste Resource Authority Board Meeting – 8 April 2021 in confidence under Section 90(2) and 3(b) and 3(d) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Councillor Lindop, Seconded Councillor Abley

**Carried Unanimously**14.2 **Minutes – Audit Committee Meeting – 21 April 2021** (Report No: 129/21)

The public minutes of the meeting of the Audit Committee held on 21 April 2021 were presented to Council for information and endorsement.

**Motion****C270421/2273****That Council:**

1. notes the public minutes of the Audit Committee of 21 April 2021 namely:
  - (a) the Audit Committee advises Council it has received and considered a Standing Items Report addressing:
    - Monthly Financial Statements
    - Risk Management and Internal Control
    - Audit – External/Internal
    - Public Interest Disclosures – previously Whistle Blowing
    - Economy and Efficiency Audits
    - Governance Framework – Alwyndor
    - Review of Council Report Templates
    - Audit Committee Meeting Schedule and Membership;
  - (b) the Audit Committee supports the draft 2021-22 Annual Business Plan for presentation to Council for the purpose of public consultation.
  - (c) the Audit Committee supports the draft Entertainment and Hospitality and Corporate Credit Card Policies for policy adoption by Council;
  - (d) the Audit Committee supports the revised Procurement Policy for adoption by Council; and

**(e) the Audit Committee:**

- (i) received and noted the draft 2021/22 Alwyndor budget; and**
- (ii) received and noted draft Alwyndor Long Term Financial Plan.**

Moved Councillor Fleming, Seconded Councillor Patton **Carried Unanimously**

**15. REPORTS BY OFFICERS****15.1 Items in Brief (Report No: 126/21)**

These items were presented for the information of Members.

**Motion****C270421/2274**

**That the following items be noted and items of interest be discussed:**

- 1. Artificial Turf on Brighton Road**
- 2. Brighton Oval Sporting Complex Ceremony and Open Day; and**
- 3. Bay Sheffield Event**

Moved Councillor Lonie, Seconded Councillor Lindop

**Carried****15.2 Reappointments to the Council Assessment Panel (Report No: 113/21)**

The tenure of two (2) of the four (4) Independent Members currently serving on the City of Holdfast Bay Council Assessment Panel expires shortly. Given the investment made in preparing each Member with the training and support required to achieve competency and accreditation in readiness for the transition to the new planning system, and in light of each Members' good performance to date, this report recommended that Council reappoint each Member for a period of 12 months to ensure a smooth transition to the new planning system through stability of membership on the Panel.

**Motion****C270421/2275**

**That:**

- 1. David Bailey be reappointed to serve as Independent Presiding Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2021 and ending 1 May 2022; and**
- 2. Jim Gronthos be reappointed to serve as Independent Member of the City of Holdfast Bay Council Assessment Panel in accordance with its Operating Procedures for the period commencing 1 May 2021 and ending 1 May 2022.**

Moved Councillor Bouchee, Seconded Councillor Fleming **Carried Unanimously**

15.3 **Draft Dog and Cat Management Plan – Public Consultation** (Report No: 127/21)

The draft Dog and Cat Management Plan 2022-2026 was submitted to Council for approval to undertake public consultation. Section 26A of the *Dog and Cat Management Act 1995* (the 'Act') creates a statutory obligation on Council every 5 years to develop a plan relating to the management of dogs and cats in the area. This plan was an updated revision of Councils existing Animal Management Plan 2017-21.

**Motion**

**C270421/2276**

**That Council:**

1. **endorse the draft Dog and Cat Management Plan to go to public consultation; and**
2. **endorse the draft Dog and Cat Management Plan to be submitted to the Dog and Cat Management Board for review.**

Moved Councillor Fleming, Seconded Councillor Lindop **Carried Unanimously**

15.4 **Local Government Association (LGA) Ordinary General Meeting 2021** (Report No: 133/21)

The Local Government Association SA (LGA) Ordinary General Meeting (OGM) was to be held on Friday, 30 April 2021 at the National Wine Centre, Adelaide. The LGA OGM Agenda was available and included reports from the LGA Business and Recommendation Reports from Greater Adelaide Region Organisation of Councils (GAROC).

Council's voting delegate to the LGA Meetings has historically been the Mayor (which has been maintained with Mayor Wilson registered as the voting delegate). Council was required to consider the items on the LGA OGM Agenda and provide guidance to Council's voting Delegate, Mayor Wilson, on how to vote for each item. Suggested positions were provided in Attachment 2.

**Motion**

**C270421/2277**

**That for the LGA Ordinary General Meeting, to be held on Friday, 30 April 2021 Council:**

1. **notes the LGA Business in the LGA OGM Agenda (Attachment 1) detailed as Items 6.1 to 6.4 (inclusive); and**
2. **endorses that the Mayor vote for the Recommendation Reports as detailed in Attachment 2.**

Moved Councillor Patton, Seconded Councillor Lonie **Carried Unanimously**

15.5 **Art Deco Heritage Review** (Report No: 134/21)

The City of Holdfast Bay retains many, but as yet undocumented or protected, examples of buildings in the Art Deco style. This report sought Council's endorsement for Administration to proceed with the commissioning of a review

that identifies the City's undocumented Art Deco Heritage buildings, supported by appropriate funding for the task, as a first-step to identifying and protecting the remaining and important examples of the architectural style for future generations.

**Motion**

**C270421/2278**

**That:**

- 1. Administration commission a review from a suitably accredited and qualified Architect, to identify and document any outstanding Art Deco Heritage within the City of Holdfast Bay; and**
- 2. \$30,000 be included in the 2021-2022 draft Annual Business Plan as a new initiative for the purpose of commissioning the review.**

Moved Councillor Miller, Seconded Councillor Bouchee **Carried Unanimously**

15.6 **Holder Road Traffic Investigation** (Report No: 124/21)

At its meeting held on 9 March 2021, Council resolved for Administration to investigate and report back to Council having investigated all traffic calming options on Holder Road, Hove between King George Avenue and the Esplanade.

Two previous requests for road humps were received in 2006 and 2020. Each time the investigation determined no traffic management treatment was warranted. Traffic data obtained from a survey undertaken in February 2020, noted there had been no increase in traffic volume and vehicle speeds over the years.

Further investigation was undertaken including a review of crash history, traffic volumes and other related information. This information was entered into the Austroads Guidelines scoring system which determines if traffic calming interventions are required. The score for Holder Road was significantly below the minimum intervention level identifying traffic calming devices were not required at this location.

**Adjournment**

**C270421/2279**

That the report be adjourned until the next Council meeting on the basis that residents would like to present further information to Council by way of a deputation.

Moved Councillor Fleming, Seconded Councillor Miller

**Carried**

15.7 **Draft 2021-22 Annual Business Plan** (Report No: 135/21)

The Draft 2021-22 Annual Business Plan was presented for endorsement and release for community engagement. It was developed having regard to the "Our Place" 2030 Strategic Plan, Asset Management Plans, Long Term Financial Plan and directions provided by Council.

The draft was developed with a general rate increase of 2.4% and satisfied Council's financial sustainability and performance measures.

The Draft 2021-22 Annual Business Plan was reviewed by Council's Audit Committee on 21 April 2021.

**Motion**

**C270421/2280**

**That:**

1. the initiative for Parkinson Reserve, included in the budget for \$30,000, be removed from the Draft 2021-22 Annual Business Plan to be released for community consultation;
2. the initiative for the detailed design of Sturt Creek Linear Park be included in the Draft 2021-22 Annual Business Plan to be released for community consultation. This project to be staged with \$50,000 in 2021-22 and \$50,000 in 2022-23 financial years;
3. the initiative for the Art Deco Heritage Review for \$30,000 be included in the Draft 2021-22 Annual Business Plan to be released for community consultation as per Council resolution;
4. subject to minor alterations and design, the Draft 2021-22 Annual Business Plan contained in Attachment 1 be released for community consultation; and
5. the process for community consultation on the Draft 2021-22 Annual Business Plan, as described in this report, be endorsed.

Moved Councillor Lonie, Seconded Councillor Chabrel **Carried Unanimously**

15.8 **Budget and Business Plan Update – As at March 31 2021** (Report No: 138/21)

This report covered the third update of Council's 2020/21 budget conducted as at 31 March 2021.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$187,780 to \$155,206. Major variances accounted for included additional planning fee revenue and savings on the cost of borrowings. The original deficit was due to budget carry forwards, and to allow for the effects of the COVID-19 pandemic and the relief measures Council offered.

Capital expenditure had decreased by \$18,100 due to a realignment of budgets following the completion of a number of projects.

Attached were financial reports for Municipal and Alwyndor operations, commercial activities, and progress summaries and analysis of Annual Business Plan projects.

**Motion**

**C270421/2281**

**That:**

1. Council notes the second 2020/21 budget update for Council's municipal operations including:

- (a) a decrease in the forecast operating deficit for 2020/21 of \$187,780 from \$342,986 to \$155,206;
  - (b) a decrease in forecast capital expenditure of \$18,100 from \$27.628 million to \$27.610 million;
  - (c) no change in forecast capital revenue of \$8.126 million;
  - (d) a decrease in forecast net financial liabilities of \$205,880 at 30 June 2021 from \$31.166 million to \$30.960 million;
2. Council notes for Alwyndor operations, no change to the 2020/21 revised budget forecast; and
  3. Council note the Annual Business Plan quarterly update for March 2021.

Moved Councillor Miller, Seconded Councillor Abley

**Carried Unanimously**

15.9 **Nominations Sought for the Environment Protection Authority Board** (Report No: 136/21)

The Local Government Association (LGA) sought nominations from a suitably qualified council member or employee of the Council to fill a position on the Environment Protection Authority Board (EPA Board) for a term of three years, commencing 8 August 2021.

Elected Members considered if they met the Selection Criteria on the Call for Nominations Information Sheet (Part A) for the position (see Attachment 1).

Any members who wished to be nominated for the position needed to have their nomination endorsed by Council prior to submission to the LGA. If Council did not have a nominee it just noted the report.

Her Worship the Mayor called for nominations.

Nominations were received for Councillors Miller, Bouchee, Lindop and Clancy. A secret ballot was conducted by the General Manager Strategy and Business Services, Ms P Jackson for one nomination.

Her Worship the Mayor announced that Councillor Miller had been selected for the nomination which was included in the Council's motion.

**Conflict of Interest on receiving nomination**

Councillor Miller declared a material conflict of interest for Item 15.9 Nominations Sought for the Environment Protection Authority Board (Report No: 136/21) before the vote. The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that if successful, Councillor Miller will receive a sitting fee.

Councillor Miller dealt with the conflict of interest by making it known and leaving the meeting at 7.32pm.

**Motion**

**C270421/2282**

**That Council nominate Councillor Miller for consideration as a Member on the Environment Protection Authority Board.**



Moved Councillor Bouchee, Seconded Councillor Lindop **Carried Unanimously**

Councillor Miller re-joined the meeting at 7.33pm.

15.10 **Nominations Sought for the South Australian Public Health Council** (Report No: 137/21)

The Local Government Association (LGA) sought nominations from a suitably qualified council member or employee of the Council to fill a position on the South Australian Public Health Council (SAPH Council) for a term not exceeding three years, commencing 16 August 2021.

Elected Members considered if they met the Selection Criteria on the Call for Nominations Information Sheet (Part A) for the position (see Attachment 1).

Any members who wished to be nominated for the position needed to have their nomination endorsed by Council prior to submission to the LGA. If Council did not have a nominee it just noted the report.

Her Worship the Mayor called for nominations.

Nominations were received for Councillors Lonie, Clancy and Fleming. A secret ballot was conducted by the General Manager Strategy and Business Services, Ms P Jackson for one nomination.

Her Worship the Mayor announced that Councillor Lonie had been selected for the nomination which was included in the Council's motion.

**Conflict of Interest on receiving nomination**

Councillor Lonie declared a material conflict of interest for Item 15.10 Nominations Sought for the South Australian Public Health Council (Report No: 137/21) before the vote. The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that if successful they will receive a sitting fee.

Councillor Lonie dealt with the conflict of interest by making it known and leaving the meeting at 7.34pm.

**Motion**

**C270421/2283**

**That Council nominates Councillor Lonie or for consideration as a Member on the South Australian Public Health Council.**

Moved Councillor Lindop, Seconded Councillor Fleming **Carried Unanimously**

Councillor Lonie re-joined the meeting at 7.35pm.

15.11 **Buffalo Site Concepts for Community Engagement** (Report No: 112/21)

The removal of the HMS Buffalo replica from Wigley Reserve created an opportunity for this space to be reinvigorated and repurposed for community use. Phase one of the engagement was conducted between 29 November to 19 December 2019, seeking initial feedback from the community and key stakeholders about how they would like to use this space in the future.

Since 'Phase one', the engagement results have been refined into two high level concept options detailed in this report. The aim of these concept options were to engage and refine the key elements of reinvigorating the space prior to entering into detailed design phase.

It was recommended the two concepts presented in this report were to be used for community consultation. Once consultation has concluded, the results will be used to refine into one concept with high level costs to be presented back to Council for consideration.

**Motion**

**C270421/2284**

**That Council:**

- 1. notes the two concept options of the revitalisation of the Old Buffalo site for the purposes of community consultation;**
- 2. approves administration to undertake community consultation based on the two concept options; and**
- 3. notes that a new initiative for detailed design has been submitted for consideration, as part of the draft 2021-22 annual budget process, to provide 50% matched funding of \$100,000 for the Department of Infrastructure and Transport's Places for People Program grant submission.**

Moved Councillor Patton, Seconded Councillor Chabrel

**Carried Unanimously**

**16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil**

**17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**

**18. ITEMS IN CONFIDENCE - Nil**

**CLOSURE**

The Meeting closed at 7.42 pm.

**CONFIRMED 11 May 2021**

**MAYOR**