

Minutes of the Special Meeting of Council of the City of Holdfast Bay held via Electronic Means in a Virtual Meeting Room on 7 April 2020 at 6.00pm.

MEMBERS PRESENT

Mayor A Wilson
Councillor R Abley
Councillor M Bouchee
Councillor A Bradshaw
Councillor P Chabrel
Councillor R Clancy
Councillor J Fleming
Councillor S Lonie
Councillor W Miller
Councillor R Patton
Councillor J Smedley
Councillor R Snewin

STAFF IN ATTENDANCE

Chief Executive Officer – R Bria
General Manager City Assets and Services – H Lacy
General Manager Community Services – M Lock
General Manager Strategy and Business Services – P Jackson
General Manager Alwyndor – Ms B Davidson-Park

1. OPENING

Her Worship the Mayor declared the meeting open at 6.04pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay acknowledged all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received - Nil

5.2 Absent - Nil

6. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

7. REPORTS BY OFFICERS

7.1 **Update to Code of Practice – Meeting Procedures and Code of Practice – Access to Meetings and Documents** (Report No: 88/20)

The Code of Practice – Meeting Procedures (Meeting Procedures Code) and Code of Practice Access to Meetings and Documents (Access Code) have previously been endorsed by Council.

These codes provide for and encourage appropriate community participation in the affairs of the Council and reflect the various levels of formality appropriate to the nature and scope of responsibilities exercised at Council and Committee meetings.

In light of the recent public health emergency (COVID-19), it is necessary for these Codes to be varied to enable electronic meetings to take place in accordance with recent emergency provisions inserted into the *Local Government Act 1999* (the Act) and the *Local Government (Procedures at Meetings) Regulations 2013*.

It is permitted for Council to meet electronically to amend these Codes of Practices (Section 86(8a)) of the Act.

Motion

SC070420/1763

That Council, in light of the recent public health emergency (COVID-19):

- 1. endorse the variations to the Code of Practice - Meeting Procedures to facilitate participation by Council members in Council meetings by electronic means;**
- 2. endorse the variations to the Code of Practice - Access to Meeting and Documents to facilitate participation by Council members in Council meetings by electronic means; and**
- 3. permits from 7 April 2020 meetings of the Council to take place by electronic means in a virtual meeting room with access to live streaming and/ or audio recording available on Council's website.**

Moved Councillor Snewin, Seconded Councillor Lindop **Carried Unanimously**

Conflict of Interest

Councillor Snewin declared a perceived conflict of interest for Item 7.2. The nature of the perceived conflict of interest (pursuant to Section 75 of the *Local Government Act 1999*) is that he is a board member of the Glenelg Cricket Club.

Councillor Snewin dealt with the perceived conflict of interest by making it known to the meeting and remaining in the meeting as he is acting in the interests of the community.

Councillor Fleming declared a perceived conflict of interest for Item 7.2. The nature of the perceived conflict of interest (pursuant to Section 75 of the *Local Government Act 1999*) is that she owns a small business.

Councillor Fleming dealt with the perceived conflict of interest by making it known to the meeting and remaining in the meeting as she is acting in the interests of the community.

7.2 Relief Measures in Response to COVID-19 (Report No: 89/20)

This report presented recommendations for Council to provide ratepayer relief, as well as community and business support, in response to impacts arising from COVID-19. These measures outlined the first stage of relief to be provided by Council. Further measures will be considered as part of the 2020/21 Annual Business Plan process.

Motion

SC070420/1764

That Council:

- 1. note the measure for a longer period of time for eligible ratepayers and businesses to pay fourth quarter rates instalments without incurring penalties until 31 August 2020;**
- 2. note the waiving of lease costs for community and sporting clubs using Council facilities of three months between 1 April and 30 June 2020;**
- 3. approve the deferment of sporting club loans for six (6) months;**
- 4. note the waiving of lease costs for commercial leaseholders with Council for a period of three months between 1 April to 30 June 2020;**
- 5. approve the waiving of fees and charges for reserve hire, outdoor dining permits and encroachment fees for a period of three months between 1 April to 30 June 2020, and delegate authority to the Chief Executive to review this arrangement in three months' time and extend for a further three months if required;**
- 6. approve the reduction by 25% the fees for food inspection and auditing (as regulated under the *Food Regulations 2002*) for a period**

of three months between 1 April to 30 June 2020, and delegate authority to the Chief Executive to review this arrangement in three months' time and extend for a further three months if required; and

- 7. note further measures be considered as part of the 2020/21 Annual Business Plan.**

Moved Councillor Bouchee, Seconded Councillor Clancy **Carried Unanimously**

7.3 COVID-19 Risk Mitigation and Management Plan (Report No: 90/20)

This report was provided to Council to update on the measures Council Administration and Alwyndor have implemented in response to the unprecedented pandemic outbreak of the Corona Virus (COVID-19). These measures are to meet both Federal and State Government restrictions while maintaining as our priority to the health and safety of Staff, Elected Members and the broader community.

Motion

SC070420/1764

That Council note this report.

Moved Councillor Lonie, Seconded Councillor Clancy **Carried Unanimously**

Her Worship the Mayor thanked the Senior Leadership Team, Administration and Depot staff for their hard work over the past month in dealing with the COVID-19 situation.

CLOSURE

The Meeting closed at 6.36pm.

CONFIRMED 14 April 2020

MAYOR