

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on Tuesday 29 January 2019 at 7:00pm.

MEMBERS PRESENT

Mayor A Wilson
Councillor R Abley
Councillor M Bouchee
Councillor A Bradshaw
Councillor P Chabrel
Councillor R Clancy
Councillor J Fleming
Councillor C Lindop
Councillor S Lonie
Councillor W Miller
Councillor R Patton
Councillor J Smedley
Councillor R Snewin

STAFF IN ATTENDANCE

Chief Executive Officer - JP Lynch
General Manager City Assets and Services – H Lacy
General Manager Community Services – M Lock
General Manager Business Services – R Bria
Acting General Manager Alwyndor – B Capes

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting Her Worship the Mayor stated:

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

4. APOLOGIES

4.1 Apologies Received - Nil

4.2 Absent - Nil

5. ITEMS PRESENTED TO COUNCIL - Nil**6. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

7. CONFIRMATION OF MINUTES**Motion****C290119/1341**

That the minutes of the Ordinary Meeting of Council held on 11 December 2018 be taken as read and confirmed.

Moved Councillor Lonie, Seconded Councillor Smedley

Carried**8. PUBLIC PRESENTATIONS**

8.1 **Petitions: Nil**

8.2 **Presentation: Nil**

8.3 **Deputations**

8.3.1 **Mr Garth Heynen**

The Chief Executive Officer, Mr Justin Lynch approved a deputation from Mr Garth Heynen in relation to Street Tree at 3 St Johns Row Glenelg.

9. QUESTIONS BY MEMBERS

9.1 **Without Notice - Nil**

9.2 **With Notice**

9.2.1 **Pidgeon Control – Moseley Square, Glenelg (Report No: 08/19)**

Councillor Smedley asked the following question

- 1. Whether Council has a policy for the management of feral pigeons,**
- 2. What tools that policy provides,**
- 3. The annual cost to Council for:
 - 1. Cleaning pigeon soiled areas, and**
 - 2. Pigeon deterrents, e.g. roof spikes etc. and****
- 4. Whether Council has a policy to deter the feeding of pigeons**

particularly in Moseley Square, Glenelg.

The above questions stem from resident and trader complaints about the growing number of pigeons in the city, their impact on sanitary conditions within alfresco cafes, and their displacement of more traditional species such as gulls from our squares.”

ANSWER – Manager Regulatory Services

1. Council does not have a Policy
2. N/A
- 3.1 Depot staff clean in Moseley Sq. No specific cost data is recorded solely related to the cost of cleaning pigeon soiled areas unless the work is carried out as a specific contract. No contract cleaning works have been carried out in 2018/19 to date.
- 3.2 We have installed various bird proofing measures on Council assets over the years – eg bird spikes, netting, discrete running wire systems, deterrent gels. We have also trapped or baited in the Moseley Sq. area and on Council buildings. No specific expenditure has occurred in 2018/19 year to date.
4. The City of Holdfast Bay has signage installed in Moseley Square discouraging the feeding of birds. There is no formal policy.

9.2.2 **Partridge Street Carpark (Report No: 09/19)**

Councillor Smedley asked the following question

1. ***When the damaged boom gate exit to the carpark will be replaced/repared;***
2. ***What the estimated loss of revenue has been/will be for the period the gate has been inactive;***
3. ***Who is responsible for the cost of replacement and are they responsible for our loss of profits;***
4. ***What action, if any, has/is been/being taken to chase fee evaders;***
5. ***Why has repair/replacement been so delayed; and***
6. ***What longer term solutions, to what is a recurring issue been investigated?***

I am not sure when the damage occurred, however to my memory it has been down since early December. At the time of installation of the gates, I questioned whether trucks would have difficulty negotiating the exit but was assured there was sufficient space. I think this is the 3rd time one or other gate has been hit.”

ANSWER – Manager Regulatory Services

1. Orders have been placed and the estimated completion date is end of February – early March 2019.
2. Council's operational partner Carepark has been monitoring the income and they forecast that revenue loss over the out-of-service period (ie early November to end February) will be around \$3,000-\$4,000 assuming approximately like-for-like usage in 2018 and 2017. Income was relatively stable in November; whereas an estimated loss of \$1,100 was projected for December assuming similar usage. January is tracking well at this stage. Any forecast loss of revenue will be submitted to the insurance company to be claimed from the offending vehicle's insurer.
3. We were fortunate to gain CCTV footage of the offending vehicle and the repair costs has been lodged with their insurer. A loss of revenue claim will be lodged once determined based on last year's actual revenues. Our insurance claim is subject to a deductible which is in common with any claim.
4. Compliance has been reasonably high. We attribute this to the license plate recognition technology that is also installed at the entry/exits so most carpark users pay before they exit. The only option to prevent fee evaders would be block the damaged exit lane and use only one exit. This would create capacity issues.
5. There have been 3 issues which have delayed repairs - the first is the insurance claim process. Investigations were initiated immediately, but initial delays occurred with Carepark providing details to the insurance company. The 2nd delay arose in that Administration undertook a review of the configuration of the exits to see whether the recurring issue could be engineered out. The 3rd delay was due to the Christmas period which has delayed processing and finalisation of the insurance company's OK to proceed. The insurance assessor's report has only recently been received and authorisation to proceed issued.
6. Given the number of previous incidents, Administration reviewed the configuration of the exit lanes with Carepark. A number of alternatives were considered but the options were both less efficient (in terms of exit capacity) and likely to cause congestion. In addition major changes were expensive and not considered value for money. It was also unlikely that changes to configuration would be covered by insurance as they would be at Council's discretion. As a result, it is proposed to reinstate the existing exit

arrangements, but to further enhance signage to warn trucks not to use the narrow exit lane and not turn right. Written communication will be forwarded to the truck companies that use this carpark explaining the exit arrangements for truck and that we have CCTV monitoring compliance.

There is sufficient space on the left exit where trucks are required to exit. Unfortunately in the previous incidents, trucks have not followed the signage and exited incorrectly. We feel that additional signage before and at the gate will assist in increasing compliance.

9.2.3 **Parking Meters – Moseley Street, Glenelg** (Report No: 10/19)

Councillor Smedley asked the following question

1. ***The unit cost of the new parking meters installed in Moseley Street in the latter half of last year;***
2. ***the cost of installation per meter;***
3. ***the monthly maintenance cost and other outgoings per meter; and***
4. ***the monthly revenue generated.***

ANSWER – Manager Regulatory Services

1. The machines cost \$8,970 + GST each. There are two machines on Moseley Street
2. No individual installation costs were obtained. However based on a total installation cost of \$4000 + GST for 11 machines, the average installation cost per machine was approx. \$366 + GST each.
3. Council's car park partner (Car park) clear coins for all coin based machines and charge \$15 + GST per clearance. They also clean and check that the machines are working and re-provision any ticket rolls. Our staff also maintain the machines. Council also pays a merchant fee where a parking fee is paid by credit card. Coin collection charges and credit card fees vary according to use of the machines. Council receives a monthly invoice for all machines. The following are the costs for the last 4 months being the period from installation of the current machines:

September	\$1620
October	\$2100
November	\$2660
December	\$2740

These costs are for all machines and charges are based on revenue, because the higher the revenue - the more collections and higher merchant fees. There is no specific

Moseley Street breakdown however if we use the last couple of months data, the parking machines in Moseley Street represent about 8.5% of the revenue, so by averaging, the cost of Moseley Street machines is around \$235 per month.

The machines are powered by battery and solar panels, so there is minimal operating costs. Repairs are dependent on wear and tear and the level of vandalism, but are not significant at this point.

4. Monthly revenues vary according to time of year, activities and weather. The Moseley St revenue since the new ticket machines were installed is:

September	\$6,350
October	\$6,852
November	\$7,249
December	(awaiting final details)

9.2.4 **Proposed Date of report for resolution number C280818/1261 - Plastics** (Report No: 34/19)

Councillor Lindop asked the following question

“Could council administration please advise when the report on plastic etc contained in Motion C280818/1261 will be coming back to council.”

BACKGROUND

As per the motion put forward and carried by Lynda Yates last year:

Motion C280818/1261

That Administration research and report back on options to mitigate the use of single use plastics and currently unrecyclable plastics like composites and polystyrene, thereby reducing the need for plastic recycling, decreasing waste to landfill and improving Council’s total carbon footprint by evaluating the current supply chains. To ask the council where they are at with this.

ANSWER – General Manager, City Assets and Services

The preparation of the report has been delayed due to staff changes in Council’s Environment Team which have now been addressed. It is anticipated that the report will be available for presentation to a Council meeting in March or April.

10. MEMBER'S ACTIVITY REPORTS – Nil**11. MOTIONS ON NOTICE****11.1 Motion on Notice – Removal of Street Tree – Road Reserve – Adjacent 3 St Johns Row Glenelg - Councillor Patton (Report No: 11/19)**

Councillor Patton proposed the following motion.

BACKGROUND

That Council accede to the request from SA Group of Companies to remove a mature *Metrosideros excelsa* (New Zealand Christmas Tree) at the side of 3 St Johns Row, subject to development approval of an eight story building (nine storeys including ground floor) after the commencement of building and on the condition that the developer provide three mature trees of Council's choosing and planted adjacent to the site, at Council's discretion.

ADMINISTRATION COMMENT

Permission for this street tree's removal is required under the Local Government Act prior to consideration of the development application by the State Planning Commission under the Planning, Development and Infrastructure Act.

The development application is being held in abeyance pending resolution of the street tree matter, which inhibits the proposed vehicle access to the site.

A decision on the street tree's removal does not bind Council with respect to its assessment as to the merits of the development application, but simply allows the development application to progress to the next stage of assessment. Council will have an opportunity of submitting comments and recommended conditions relating to the development application when invited to do so at a later date. Preceding reports are provided for context to this matter, which has previously come before Council."

Motion

That Council accede to the request from SA Group of Companies to remove a mature *Metrosideros excelsa* (New Zealand Christmas Tree) at the side of 3 St Johns Row, subject to development approval of an eight story building (nine storeys including ground floor) after the commencement of building and on the condition that the developer provide three mature trees of Council's choosing and planted adjacent to the site, at Council's discretion.

Moved Councillor Patton,

Lapsed for want of a seconder

Councillor Snewin left the chamber at 7.19pm

11.2 **Motion on Notice – Police Presence in Glenelg - Councillor Bouchee** (Report No: 15/19)

Councillor Bouchee proposed the following motion.

BACKGROUND

Glenelg as one of the 2 declared tourist zones in South Australia and reducing the Police presence in this zone has the potential to reduce the perception that visitors have that Glenelg and South Australia is a safe place to visit and in which to recreate.

The relocation of Glenelg from Sturt to the Port Adelaide local service response area means that that commend now covers a suburban waterside areas that appears larger than any other Australian capital city and suggests that local knowledge and experience is no longer a central part of SAPOL's modus operandi.

The longer response times that these decision must lead to will create an environment where small anti-social activities can escalate to a repeat of the Glenelg riot and it attendant severe damage to the tourism reputation of the entire State which could take expenditure of \$ hundreds of millions to redress.

Isn't this proposed reduction in the essential service of community engagement and oversight a classic example of "ruining the ship by seeking to save a hapenneth of tar"?

Motion

C290119/1342

That Council sends a letter to the Minister of Police, Commissioner of Police, Assistant- Commissioner and Stephen Patterson MP indicating Council's significant concern over reports that SAPOL is proposing to stop daily foot and bicycle patrols in Glenelg and highly trafficked areas of the City of Holdfast Bay. The Council is also concerned at the proposal to reduce the hours of operation of the police station continuing the trend to down-grade oversight and supervision of the local community, and its environment, at the same time as the State Government is attempting to increase visitor numbers to South Australia via substantial increases in interstate and overseas tourism expenditure.

Councillor Snewin rejoined the meeting at 7.20pm

Moved Councillor Bouchee, Seconded Councillor Bradshaw

Carried

11.3 **Motion on Notice – Submission of New Planning System by State Planning Commission - Councillor Bouchee** (Report No: 14/19)

Councillor Bouchee proposed the following motion.

BACKGROUND

This has implications for the City of Holdfast Bay and its future influence on the built form and financial income positive/negative.

Council Administrations submission for new planning system by State Planning Commission.

ADMINISTRATION COMMENT

Administration will continue to seek Council's endorsement for draft submissions on major stages of the Planning Reform process. To date Council has considered the State Planning Policies as the first major policy release, with the next major consultation on the Design Code expected in mid-2019. Time permitting, administration will seek council's endorsement beforehand, alternatively submissions will be prepared with copies provided for information, so that consultation deadlines can be met. Council will also receive periodic updates on technical papers via an Item in Brief, similar to how the Planning Reform's Community Engagement Charter was presented to Council.

Motion**C290119/1343**

That the CEO present to Council a copy of the completed submission prepared by Administration in relation to the new planning system proposed by the State Planning Commission prior to being forwarded to the appropriate authority.

Moved Councillor Bouchee, Seconded Councillor Smedley

Carried**11.4 Motion on Notice – TPI Permit Pass System – Mayor Wilson (Report No: 13/19)**

Mayor Wilson proposed the following motion.

BACKGROUND

The TPI (Totally and Permanently Incapacitated) Association of South Australia is a not for profit group that provides support and care for ex-service men and woman members by representing their interest.

During the election campaign I was contacted to advise that Holdfast Bay was the only council that did not recognise the TPI car parking permits.

Motion**C290119/1344**

That Council administration prepare a report on recognising the TPI permit pass system within the City of Holdfast Bay's car parking system.

Moved Councillor Miller, Seconded Councillor Lonie

Carried

11.5 **Motion on Notice – Climate Change Agreements – Mayor Wilson** (Report No: 12/19)

Mayor Wilson proposed the following motion.

BACKGROUND

The Cities Power Partnership is a group of over 100 local councils across Australia joining to gather to switch to clean energy.

South Australian councils who are members include Adelaide, Onkaparinga and Adelaide Hills.

The Cities Power Partnership shares resources and knowledge between councils so that any one council doesn't have to go it alone in taking steps to reduce its carbon footprint.

The Global Covenant of Mayors for Climate and Energy is an international alliance of cities and local governments with a shared long term vision of promoting and supporting voluntary action to combat climate change and move to a low emission resilient society. It is the broadest global alliance committees to climate leadership, building on the commitment of over 9000 cities and local governments from 127 countries.

Motion

C290119/1345

That administration prepare a report on council joining the Climate Councils Cities Power Partnership and the Global Covenant of Mayors for Climate and Energy and that the report be returned to Council by 12 March 2019. The report should include potential financial obligations to rate payers.

Moved Councillor Lindop, Seconded Councillor Smedley

Carried

11.6 **Motion on Notice – Sound Equipment – Councillor Clancy** (Report No: 20/19)

Councillor Clancy proposed the following motion.

BACKGROUND

It is important that everyone has an opportunity to participate and frequently functions are held where a sound system is not used and/or the participant insists that they can be heard and there is no need to use it. As people speak after a very short period of time their voices drop or they turn their head and those who have any hearing impairment are unable to hear what is being said. Council needs to be inclusive and provision of proper sound equipment is a necessary part for inclusion.

Motion

1. That council provide proper sound equipment which is easy to use so that staff and members of council at their training and meetings, and people attending all functions of council are able to hear what is being said.
2. That this be part of the check off sheet for all functions and that all speakers be advised that if they are wishing to participate that they must use the microphone.
3. That it be included in the 2019-2020 budget if administration do not believe it can be provided for within this budget.

Moved Councillor Clancy, Seconded Councillor Abley

Amendment**C290119/1346**

1. That council provide proper sound equipment which is easy to use so that staff and members of council at their training and meetings, and people attending all functions of council are able to hear what is being said.
2. That this be part of the check off sheet for all functions and that all speakers be advised that if they are wishing to participate that they must use the microphone.
3. That it be included in the 2019-2020 budget if administration do not believe it can be provided for within this budget.
4. That a report come back to Council regarding cost to council for recommendations 1, 2 and 3 above.

The Amendment on being put was

Carried

The motion, as amended, on being put was

Carried

Moved Councillor Smedley, Seconded Councillor Lonie

Carried

11.7 **Motion on Notice – Live Streaming of Council Meetings – Mayor Wilson** (Report No: 21/19)

Mayor Wilson proposed the following motion.

BACKGROUND

Ratepayers are often interested in matters before council but sometimes find it difficult to attend meetings. By providing a streamed live video, meetings will be more accessible and provide a greater level of transparency in general.

Motion**C290119/1347**

That administration prepare a report on the costs and methods of “live streaming” (either live or a recording and then uploaded to the internet or unedited video) of all council meetings (but not including confidential items). That the report be brought back to Council.

Moved Councillor Chabrel, Seconded Councillor Bouchee

Carried

- 11.8 **Motion on Notice – Dunbar Terrace Carpark – Councillor Patton** (Report No: 16/19)

Councillor Patton proposed the following motion.

BACKGROUND

This carpark for some years has been metered for daily use of patrons. Paid parking has not been successful and many spaces in the carpark are left continually vacant. This motion requests Administration to bring a report before council to consider alternatives to improve utilization of these valuable parking spaces. Options should consider benefits for residents on eastern side of Brighton and Tapleys Hill Roads and others to park their car to go shopping on Jetty Road and return saving carpark spaces at Woolworths and provide added convenience to all especially the elderly.

Motion**C290119/1348**

That Administration provide a report on options to improve utilisation of the Dunbar Terrace carpark.

Moved Councillor Patton, Seconded Councillor Bouchee

Carried

- 11.9 **Motion on Notice – Angus Neill Reserve safety concerns – Councillor Lindop** (Report No: 33/19)

Councillor Lindop proposed the following motion.

BACKGROUND

With the fantastic improvements and more infrastructure and amenities installed last year at Angus Neill Reserve, the park is thriving.

With a regular coffee van, exercise groups, Scout groups, Parents groups and markets etc the park is increasing in popularity and volume of both foot traffic and road traffic.

Residents have cited concerns for children crossing the road from the park to go to the beach. Also, with cars parked on both sides of the road for oncoming cars to spot pedestrians is not easy. Providing a safe place for families to cross the road is a duty of care from a Council.

The installation of a raised pedestrian crossing such as the one by Wattle Reserve in Hove and the one in front of the Brighton Surf Lifesaving Club may also provide a traffic calming measure for the area.

Please note that there is no speed humps on the Esplanade from Edward Street to the Seacliff Surf Life Saving end.

Motion

C290119/1349

That a report be brought back to Council with the costing and assessment with the possibility of being included in the 2019/20 budget of installing a pedestrian crossing at the entrance to Angus Neill Reserve on the Esplanade, with a raised speed bump identical to what is currently at Wattle Park in Hove, or directly in front of the Brighton Surf Lifesaving Club.

Moved Councillor Lindop, Seconded Councillor Snewin

Carried

11.10 **Motion on Notice – Kauri Parade Sports and Community Centre - YMCA – Councillor Clancy (Report No: 36/19)**

Councillor Clancy proposed the following motion

BACKGROUND

The Kauri Parade Centre was built with grant funds and apart from being a centre for music and a number of sports, extra space was included in the design to be used for community purposes. The efforts to manage and activate this space so far have failed. With HBCC operating at capacity, with programmes available as well as the staff, systems and ability to manage casual bookings it is logical and economical for HBCC to incorporate Kauri Parade into its already successful operation. This would remove the need for Council to duplicate what is already in place and working well.

Holdfast Bay Community Centre has already informally suggested the following possibilities.

- Operate it as an extension of HBCC - YMCA managed from King George Avenue, Hove. (Reception is open office hours 9am to 5pm week days to manage bookings and answer enquiries)
- Handle the bookings for the community space as well as the unused times of the various sport groups lease areas if appropriate. Also ensure the common space is not used 'for free' as a default.
- Provide key pick up and return from HBCC reception for hirer groups.
- Activate the building on Tuesday with YMCA Leap Takers, program that builds social networks and independent living skills by connecting adults with physical and intellectual disabilities into mainstream community groups and experiences. <https://www.sa.ymca.org.au/what-we-do/leap-inclusion-services/leap-takers> . This would build to 3 days a week in the second half of 2019/20 (Thursdays and Fridays)
- Facilitate community education and connection groups 2 times a week
- Support a community choir., such as the Singing Magpies.

- Provide access to the YMCA's NDIS capacity to support participants enjoy the programmes.
- Explore after hours sport programs with a focus on inclusion. (Seacliff Primary is next door)
- Share sport development knowledge with occupier groups to grow their youth development (YMCA is about Youth Empowerment <https://www.sa.ymca.org.au/what-we-do/youth-empowerment>)
- Complete a gap analysis of the building usage for further activation
- Meet the community objectives in Council's corporate plan

Explore further collaboration with other providers of service

Motion

That the Holdfast Bay Community Centre - YMCA be invited to extend its programs and facility management capacity to activate and manage the community spaces of the Kauri Parade Sports and Community Centre, and with consultation, and when available, the spaces not being used by other lessee clubs at the centre. That this be funded by an increase in the annual HBCC Council operating grant of an extra \$14,000 for one year on a trial basis. The funding to come from \$45,000 budget already approved for the management which will provide a \$31,000 saving.

Moved Councillor Clancy, Seconded Councillor Miller

Lost

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillor Clancy (1)

Those voting against: Councillors Snewin, Miller, Bouchee, Fleming, Smedley, Abley, Patton, Chabrel, Lonie, Lindop, Bradshaw (12)

Her worship the Mayor declared the motion

Lost

11.11 Motion on Notice – Community Centre Coordinator Funding – Councillor Clancy (Report No: 35/19)

Councillor Clancy proposed the following motion

BACKGROUND

The Community Centres' Coordinator Position, unlike other staff positions which are the responsibility of the CEO, was created by Council resolution C100614/1132 in 2014. Initially there was a \$120,000 pa budget and more recently with slightly less. Over the 4.5 years it has been a significant investment of ratepayer funds. Administration have been aware for some time that the position did not meet the needs of the community centres.

Community Centre Coordinating Committee was formed last year independent of Council, and it is clear elected members want Council to engage with this

representative group to provide direction regarding the way ahead for Community Centres.

A current Council advertisement for a "Community Development Coordinator" specifies a number of KPIs which are very imposing and directive of Community Centres' management committees.

The Coordinating Committee was not consulted about this or their current support needs.

Until it is clear what support is required by our very active community centres Council resources should not be spent. This is a saving of \$100,000.

ADMINISTRATION COMMENT

As currently drafted the Motion, is ultra vires. That is, it is beyond the power of the Council in so far as it pertains to the engagement and management of employees, and in particular, provides a direction to the CEO in relation to staffing arrangements for the Council's Community Centres.

The information below has been provided to Council for their information.

Council respond directly to community with regards to service and program provision and allocate appropriate resources accordingly. The Community Development Coordinator position currently 0.8FTE is pivotal to the delivery of community programs and services council wide not just those accessing programs delivered by committees and contracted operators at each respective Community Centre. Resource salary costs equate to approximately \$71,000 plus on costs. The position is responsible for an operating budget of approximately \$13,000 (excluding the operating subsidy of \$27,000 provided to the Holdfast Bay Community Centre. Importantly the operating subsidy is exclusive to the Holdfast Bay Community Centre and not amortised amongst all community centres).

The Community Development Coordinator position and, among other duties, is responsible for:

- The coordination and implementation of the Holdfast Bay Community Centre Masterplan (by June 30 2019)
- Managing the ongoing Community Donations program designed to strengthen community through support for non-profit organisations, local community and sporting groups and schools. Including recreation and wellbeing donations, events and festivals, arts and culture and Community Chest Donations which are small 'one off' payments to assist individuals and organisations within the Council area with costs associated with community development initiatives such as; small community events and projects that will have benefits to the surrounding community.
- Glenelg North Community Garden liaison and assistance in establishing the new Brighton Community Garden located Bowker Oval.
- Coordination of Community events such as Sidewalk Sundays, an activation event to engage both the city's businesses and community

- Manage bookings for Glenelg Community Centre outside of existing hire times.
- Administration of Community Centres MOU and reporting to Council on achievement of key objectives contained within it.
- Coordination and promotion of Community Centre “Come and Try week”.
- Enable and provide assistance where required with Community Centre administration either directly to, volunteer recruitment.

Removal of the resource would directly impact and impede delivery of core community development services and programs as outlined above as these community driven functions of Council could not be absorbed across the respective Business Unit at a reduced FTE.

The defined KPIs associated with the Community Development Coordinator position are intended to ensure tangible outcomes to enable, enhance community benefits. The KPIs include;

- Successfully complete the Holdfast Bay Community Centre Masterplan within project budget (\$30,000) and timeframes (June 30 2019). This includes effective stakeholder and consultant management.
- Successful facilitation and delivery of community development activities, with a focus on activating community centres.
- Maintain strong links with the Community Centre Coordination Committee and management committees within the City of Holdfast Bay, and provide assistance with compliance and administrative overheads and maintenance requests.
- Through empowerment of external bodies, support the delivery of programs that engage and encourage social interaction amongst all age groups within our community.

Complete annual PDR with measurable goals and an effective development plan aligned to role requirements.

Motion

- 1. That the remaining funds allocated in the 2018/2019 budget item and not be reallocated to employ staff to undertake this role or any other similar role such as Community Development Coordinator that includes duties in relation to Community Centres similar to the previous coordinator.**
- 2. That these funds be held over and possibly be reallocated to Community Centre support pending consultation with the Community Centre Coordinating Committee.**

The above Motion was not accepted by Her Worship the Mayor.

12. ADJOURNED MATTER - Nil

13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**13.1 Minutes – Jetty Road Mainstreet Committee – 5 December 2018** (Report No: 06/19)

The minutes of the meeting of the Jetty Road Mainstreet Committee meeting held on 5 December 2018 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

Motion**C290119/1350**

That Council notes the minutes of the meeting of the Jetty Road Mainstreet Committee of 5 December 2018 (Report No: 22/19).

Councillor Clancy left the chamber at 8.09pm

Councillor Clancy rejoined the chamber at 8.11pm

Moved Councillor Bouchee, Seconded Councillor Patton

Carried**13.2 Minutes – Alwyndor Management Committee – 18 December 2018** (Report No: 22/19)

Her Worship the Mayor accepted Councillor Bradshaw's request to defer consideration of this item to a matter of Urgent Business in Confidence at item 16 on this Agenda.

14. REPORTS BY OFFICERS

Her worship the Mayor sought leave of the meeting to consider item 14.8 at this time.

Leave of the meeting was granted.

14.8 Kingston Park Foreshore Master Plan (Report No: 32/19)

The Kingston Park Foreshore Master Plan was endorsed in October 2015. Since that time construction has been completed on Stages 1 & 2. Engagement with key stakeholders on progressing further stages of the Master Plan have identified a number of key concerns. In light of the matters raised it is recommended Council undertake a review of the Master Plan prior to undertaking further detailed design.

Motion**C290119/1352**

Endorse a review of the Kingston Park Foreshore Master Plan with no further work to be undertaken on the current Kingston Park Foreshore Master Plan until the review has been completed.

Councillor Clancy left the chamber at 8.14pm

Moved Councillor Lonie, Seconded Councillor Lindop

Carried

14.1 **Items in Brief** (Report No: 28/19)

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C290119/1353

That the following items be noted and items of interest discussed:

- 1. Holdfast Bay Community Centres Coordinating Committee Correspondence**
- 2. Federal Government Community Sport Infrastructure - Grant Program Notification**
- 3. Let's Eat Food Journey**
- 4. Gross Pollutant Trap (GPT) Cleaning**
- 5. Letter from Mayor Wilson to Stephen Patterson MP – Police presence, Moseley Square**

Moved Councillor Lonie, Seconded Councillor Miller

Carried

Councillor Clancy rejoined the chamber at 8.16pm

14.2 **Appointment to Audit Committee** (Report No: 23/19)

The term of Mr John Wood on Council's Audit Committee expires on 23 March 2019. Mr Wood has served on the Committee for two consecutive 3 year terms and in the interests of good governance, it is recommended that Council invite expressions of interest for this position. Mr Wood is eligible to apply.

Motion

C290119/1354

- 1. Council invite expressions of interest for the appointment of an independent member of the Audit Committee;**
- 2. The elected members of the Audit Committee and General Manager Business Services review expressions of interest received and make a recommendation to Council.**

Moved Councillor Smedley, Seconded Councillor Snewin

Carried

14.3 **Appointment to the Executive Committee** (Report No: 24/19)

Following the recent local government elections it is necessary for Council to consider and make appointments to its Executive Committee.

The Executive Committee is a council committee established under Section 41 of the *Local Government Act 1999* to undertake the annual performance appraisal of the Chief Executive Officer (CEO).

Motion

C290119/1355

1. **Appoint an Executive Committee in accordance with section 41 of the *Local Government Act 1999* and adopt the Executive Committee Terms of Reference.**
2. **That Council appoint the following elected members to the Executive Committee for the remainder term of the Council (or as otherwise determined by council):**
 - **The Mayor**
 - **Deputy Mayor**
 - **Councillor Lonie - Seacliff Ward**
 - **Councillor Snewin - Brighton Ward**
 - **Councillor Smedley - Somerton Ward**
 - **Councillor Abley - Glenelg Ward**
3. **That the annual review of the CEO's performance be finalised by the CEO's employment arrangement being May of each year.**

Moved Councillor Bouchee, Seconded Councillor Miller

Carried

14.4 **Appointment to the Strategic Planning and Development Policy Committee (Report No: 25/19)**

Following the recent local government elections it is necessary for Council to consider and make appointments to its Strategic Planning and Development Policy Committee.

The Strategic Planning and Development Policy Committee is a council committee established under Section 41 of the *Local Government Act*.

Section 10a of the *Development Act 1993*, requires Council to establish a Strategic Plan and Development Policy Committee.

Motion

C290119/1356

1. **Appoint a Strategic Planning and Development Policy Committee in accordance with section 41 of the *Local Government Act 1999* and adopt the Strategic Planning and Development Policy Committee Terms of Reference; and**
2. **That Council appoint all elected members to the Committee.**

Moved Councillor Lonie, Seconded Councillor Bradshaw

Carried

14.5 **National General Assembly 2019 (Report No: 26/19)**

The National General Assembly (NGA) 2019, will be hosted by the Australian Local Government Association (ALGA) from 16 - 19 June 2019, in Canberra, ACT. Registrations are open to attend the NGA 2019, but the program for the event has yet to be released.

ALGA has received correspondence inviting councils to propose Notices of Motions for debate at the NGA 2019. Motions must meet the set criteria.

Motion

C290119/1357

- 1. That Council approves the attendance of Councillor Chabrel and Councillor Bouchee at the National General Assembly 2019 from 16 - 19 June 2019 in accordance with Council's 'Elected member Training and Development Policy'.**
- 2. That all delegates attending the National General Assembly 2019 present a written report back to Council.**
- 3. That Councillor Bouchee be council voting delegate at the National General Assembly 2019.**

Moved Councillor Lindop, Seconded Councillor Miller

Carried

14.6 **Regional Groups Proposal for the Greater Adelaide Regional Organisation of Councils (GAROC) and call for nominations to GAROC (Report No: 27/19)**

In 2018 the Local Government Association (LGA) Constitution was changed, which included the establishment of the Greater Adelaide Region Organisation of Councils (GAROC). This was the reformation of the previous Metropolitan Local Government Group (MLGG).

GAROC is a committee of the LGA and its role is regional advocacy, policy initiation and review, leadership, engagement and capacity building.

For the 2018 GAROC elections, only one regional group was in place, being all metropolitan councils. The new LGA Constitution provides members may be organised into regional groups for participating in the election of GAROC. Proposed changes are now provided from the LGA on the future GAROC model.

The LGA is also calling for nominations to fill two (2) casual vacancies on GAROC. A nomination may only be made by resolution of the Council and must be received by the LGA Returning Officer by 5pm on 22 February 2019.

Motion

C290119/1358

- 1. That Council note and approve the proposal that the City of Holdfast Bay form part of the 'West' group in the Greater Adelaide Region Organisation of Councils (GAROC), alongside the City of Port Adelaide Enfield, Charles Sturt and West Torrens.**

2. **Nominate Mayor Wilson to fill a casual vacancy on the Greater Adelaide Regional Organisation of Councils (GAROC) to commence office from the date of the GAROC election and to remain in office until the conclusion of the 2020 GAROC AGM.**

Councillor Snewin left the chamber at 8.31pm

Moved Councillor Bouchee, Seconded Councillor Lonie

Carried

14.7 **Cultural Heritage Research and Procedures Report (Report No: 02/19)**

Integrated Heritage Services Pty Ltd (IHS) was engaged by the City of Holdfast Bay Council (CHB) on 28 March 2018, to commence desktop research to inform the drafting of recommended heritage procedures for managing Aboriginal and European cultural heritage sites within the City of Holdfast Bay jurisdiction.

The purpose of the research was to establish a map and associated database indicating areas of cultural Aboriginal and European historic heritage significance and potential heritage sensitivity including broadly proposed future land use and management recommendations, affording consideration to compliance requirements with relevant State and Commonwealth heritage legislation.

It is intended that the work undertaken will assist Council to manage heritage areas to the highest standard and work with traditional owners and other stakeholders into the future to enhance broader community access to both Aboriginal and European cultural heritage.

Motion

C290119/1359

That Council note this report.

Councillor Snewin rejoined the chamber at 8.33pm

Moved Councillor Clancy, Seconded Councillor Lonie

Carried

14.9 **Monthly Financial Report – 30 November 2018 (Report No: 29/19)**

Attached are financial reports as at 30 November 2018. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor Aged Care, and a month by month variance report for Council's municipal activities. The adjusted forecast budget includes the carried forward amount as approved by Council 14 August 2018 and the first quarterly budget update approved by Council 23 October 2018.

There are no recommended changes to the Alwyndor and Municipal budgets, however, the report highlights Council's decisions that will affect the budget and these will be included in the second quarterly budget review report that will be tables at the first Council Meeting in February.

Motion**C290119/1360**

That Council receives the financial reports and budget update for the 5 months to 30 November 2018 and notes:

- 1. No change to the Municipal activities 2018/19 revised budget forecast;**
- 2. No change to the Alwyndor Aged Care 2018/19 revised budget forecast;**
- 3. That Council approved 2018/19 budget variations will be included in the second budget update as at 31 December 2018.**

Moved Councillor Smedley, Seconded Councillor Lonie

Carried**14.10 Tourism Plan 2020 Review (Report No: 03/19)**

The Holdfast Bay Tourism Plan 2020 was adopted by Council in July 2017 confirming an ongoing commitment of Council, the tourism industry and the community to see our City go from strength to strength as a Tourism destination.

To ensure the currency and continued relevance of the Tourism Plan, an annual review of the strategies will be undertaken. Given the changing nature of the industry, it is expected that modifications will occur over time to ensure the plan remains relevant, achievable and measurable.

Motion**C290119/1361**

That Council note the report.

Moved Councillor Lonie, Seconded Councillor Abley

Carried**14.11 Reduction of Speed Limit on Marine Parade, Seacliff (Report No: 19/19)**

Residents have raised concerns regarding the safety of children at Marine Parade which runs adjacent Angus Neill Reserve as a new play space has been installed in proximity of this road.

This report discusses six options for improving safety being - whether an application is made to the Department of Planning, Transport and Infrastructure for a reduction in speed limit on Marine Parade; whether signage is installed advising motorists that they are entering a playground area; whether a fence is installed to separate children from the roadway; whether parking is relocated to the opposite side of the road; whether raised pavement is installed; or, whether road humps are installed.

Motion**C290119/1362**

- 1. Council endorses Option 2: the installation of Children Warning signs with supplementary Play Ground signs on Marine Parade on the northern and southern approaches to Angus Neill Reserve.**

2. **Council approves consultation with residents regarding Option 3 - the installation of a 30m portion of fencing on the footpath adjacent the play space to provide a barrier between children and the road.**

Moved Councillor Lonie, Seconded Councillor Lindop

Carried

14.12 **2018 World Surf Life Saving Championships** (Report No: 07/19)

The 2018 Lifesaving World Championships were held in Glenelg from 16 November – 2 December. The 2018 event was the biggest World Championships ever held by the International Lifesaving Federation.

Motion

C290119/1363

That Council note the report.

Moved Councillor Lonie, Seconded Councillor Patton

Carried

14.13 **Good Neighbour Gardens Reserve Vegetation Improvement** (Report No 17/19)

A Vegetation Assessment has been undertaken for Good Neighbour Gardens Reserve at North Brighton after concerns were raised by a neighbouring resident regarding the proximity of a tree to their property. The Vegetation Assessment supports the removal of this tree and up to 22 other trees and bushes in Good Neighbour Gardens due to their poor health, risk or high maintenance costs. A revegetation plan is proposed which will result in improved amenity, better biodiversity, lower risk and lower ongoing maintenance costs for the Gardens.

Motion

C290119/1364

1. **That Council support the removal of two (2) trees located in Good Neighbour Gardens being:**
 - a) **an *Allocasuarina cunninghamiana* (River Oak) (Tree 2 in Vegetation Assessment Report) adjoining property at 35 Vincent Avenue North Brighton as the tree represents an unreasonable risk to adjoining property.**
 - b) **an *Allocasuarina cunninghamiana* (River Oak) located in Good Neighbour Gardens (Tree 7 in Vegetation Assessment Report) due to excessive risk of failure caused by poor tree health and poor structural stability.**
2. **That replanting to offset removal of these two (2) trees be undertaken as per the recommendations of the Good Neighbour Gardens Vegetation Assessment Report.**
3. **That Council support the removal of an additional 21 trees and shrubs from the Good Neighbour Gardens Reserve and replanting with approximately 655 plants to improve the visual amenity, biodiversity, risk and**

maintenance costs of the Gardens as outlined in the Vegetation Assessment Report.

- 4. That the cost of removals and replanting (estimated at around \$5,500) be funded from existing maintenance and operating budgets.**

Moved Councillor Clancy, Seconded Councillor Miller

Carried

- 14.14 **Footpath Encroachment – Purchase of Land – Portion of 15 Pine Avenue, Kingston Park** (Report No: 18/19)

Conflict of Interest

Councillor Lonie declared a perceived conflict of interest for the item 14.14 Footpath Encroachment – Purchase of Land – Portion of 15 Pine Avenue Kingston Park, Report Number: 18/19. The nature of her perceived conflict of interest (pursuant to Section 74 of the *Local Government Act 1999*) is that she lives on Pine Avenue Seacliff on the other side of the train tracks. Councillor Lonie dealt with her interest by remaining in the chamber and believed she could still contribute to the debate for the interest of the greater Community.

Council's footpath adjoining the residential block at 15 Pine Avenue, Kingston Park encroaches some 11.84 square metres onto that private property.

The property owner is willing to sell the portion for a price of approximately \$18,000 which includes the cost of construction of a cross over. The alternative option is to reduce the width of the foot path or the roadway. This remediation is estimated to cost approximately \$15,000 but will reduce the road width.

This report recommends that Council purchase the encroachment area for the price sought by the land owner. Note that Council will also need to pay all transaction costs (ie. conveyancing, road opening process, etc) of about \$7,000.

Motion

C290119/1365

That the footpath be removed in front of 15 Pine Avenue, Seacliff

Moved Councillor Clancy, Seconded Councillor Bouchee

Carried

Division called

A division was called and the previous decision was set aside.

Those voting for: Councillors Snewin, Clancy, Miller, Bouchee, Fleming, Smedley, Abley, Patton, Chabrel (9)

Those voting against: Councillors, Lonie, Lindop and Bradshaw (3)

Her Worship the Mayor declared the motion

Carried

- 14.15 **Jetty Road Glenelg Retail Strategy** (Report No: 05/19)

During 2018 the Jetty Road Mainstreet Committee in consultation with the City of Holdfast Bay and Premier Retail Marketing developed the Jetty Road Glenelg

Retail Strategy 2018-2022. At its meeting on 28 August 2018, Council endorsed the Jetty Road Glenelg Retail Strategy for trader consultation following the 2018 Local Government elections. On 19 November 2018 to 3 December 2018 the Draft Jetty Road Glenelg Retail Strategy 2018-2022 was made available to the trader precinct for a closed consultation (retailers and landlords) to view and to comment. No feedback was received. The JRMC endorsed the Strategy at their 5 December 2018 committee meeting.

Motion

C290119/1366

That the Council endorse the Jetty Road Glenelg Retail Strategy 2018-2022.

Moved Councillor Abley, Seconded Councillor Lonie

Lost

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Abley, Patton, Lonie and Lindop (4)

Those voting against: Councillors Snewin, Clancy, Miller, Bouchee, Fleming, Smedley, Chabrel and Bradshaw (8)

14.16 Jetty Road Glenelg Masterplan – Chapel Street Plaza (Report No: 31/19)

The Detailed Designs for Jetty Road Glenelg are underway for Stages 1 and 2: Chapel Street Plaza and Moseley Square Integration. This report seeks Council endorsement to proceed to key stakeholder engagement and complete detailed designs for Stage 1: Chapel Street Plaza.

In addition, this report identifies a revised scope to include Hindmarsh Lane in the redevelopment to allow for consolidation and improvement of existing toilet amenities and improve pedestrian connectivity between the plazas. Council endorsement of the amended scope and resource commitment will allow for Hindmarsh Lane to be included with the Chapel Street Plaza in the current Places for People Grant fund round application closing on 8 February 2019.

Motion

C290119/1367

That Council:

- 1. Endorse the Chapel Street Plaza and Hindmarsh Lane Plaza concept plans to proceed to targeted engagement with key stakeholders and continue detailed design development.**
- 2. Endorse a funding commitment of \$1.8 million for the Chapel Street and Hindmarsh Lane Plaza Project as shown in Attachment 1 (excluding the Coles Car Park and Waterloo Street Connection) subject to a successful grant application for \$1.8 million (50% contribution) from the State Government's Places for People Grant Fund.**

3. Note that the \$1.8 million Council contribution is made up of approximately \$1.083 million in existing budgeted funds and approximately \$617,000 new funding commitment and a grant of up to \$100,000 from the Department of Communities and Social Inclusion for the Changing Places toilet in Hindmarsh Lane.
4. Note that following stakeholder engagement in February 2019, the Chapel Street Plaza and Hindmarsh Lane Plaza designs will be refined and returned to Council for endorsement.
5. Endorse the Chapel Street Road Closure Process to commence, as per the process outlined in Section 32 of the Road Traffic Act 1961.

Moved Councillor Smedley, Seconded Councillor Patton

Carried

15. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

16. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING

Motion

Exclusion of the Public - Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the Local Government Act 1999 Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 22/19 Minutes – Alwyndor Management Committee – 18 December 2018.
2. That in accordance with Section 90(3) of the Local Government Act 1999 Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 22/19 Minutes – Alwyndor Management Committee – 18 December 2018. on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected

to prejudice the commercial position of the person who supplied the information, or
to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Miller, Seconded Councillor Lindop

Carried

13.2 **Minutes – Alwyndor Management Committee – 18 December 2018** (Report No: 22/19)

The minutes of the Alwyndor Management Committee meeting held on 18 December 2018 are provided for information.

Motion

C290119/1351

1. **That the minutes of the Alwyndor Management Committee meeting held on 18 December 2018 be noted.**
2. **That Council notes the appointment of Mr Kim Cheater as Deputy Chairperson of the Alwyndor Management Committee for the year ending 30 June 2019.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 3 **That having considered Agenda Item 13.2, Report number 30/19 Confidential Minutes – Alwyndor Management Committee – 18 December 2018 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Alwyndor, pursuant to section 91(7) of that Act orders that the Attachments and minutes be retained in confidence until the Alwyndor Management Committee release the minutes from confidence and that this order be reviewed every 12 months.**

Moved Councillor Bradshaw, Seconded Councillor Clancy

Carried

17. ITEMS IN CONFIDENCE - Nil

CLOSURE

The Meeting closed at 9.45 pm.

CONFIRMED 12 February 2019

MAYOR