

**Minutes of the special meeting of the Audit Committee of the City of Holdfast Bay held in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 6 July 2016 at 5:00pm.**

**PRESENT**

**Members**

Chairman - Councillor J Smedley  
Councillor R Snewin  
Ms V Brown  
Mr S Spadevecchia

**Staff**

General Manager Business Services – Mr I Walker  
Manager Finance – Mr J Newton  
Manager Finance & Administration Alwyndor Aged Care – Ms P Warburton

**1. OPENING**

The Chairman declared the meeting open at 5.00 pm.

**2. APOLOGIES**

- 2.1 Apologies Received - Mr J Wood
- 2.2 Absent - Nil

**3. DECLARATION OF INTEREST**

Members were reminded to declare their interest before each item.

**4. PRESENTATION**

**4.1 Presentations - Internal Audit Services**

**Motion**

- 1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer, General Managers and administrative staff in attendance in order to consider in confidence this item.**
- 2. That the Chief Executive Officer is satisfied that it is necessary that the public be excluded to enable the Council to discuss and to consider the matter at the meeting on the following grounds:**

- k. tenders for the supply of goods, the provision of services or the carrying out of works.**

Moved Councillor Snewin , Seconded Ms Brown

**Carried**

**Order to Retain Documents in Confidence**

**Motion**

- 1. That an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the minutes relating to Presentations - Internal Audit Services relating to discussion of the subject matter of that document, having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds of information contained in 90(3)(k).**
- 2. This resolution will be reviewed within 12 months by the Council and the Chief Executive Officer is authorised to release the minutes when the contract is awarded.**

Moved Councillor Snewin, Seconded Mr Spadevecchia

**Carried**

**5. DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of the Audit Committee will be held on Wednesday 24 August 2016 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

**6. CLOSURE**

The Meeting closed at 7.19 pm.

**CONFIRMED      Wednesday 24 August 2016**